

# Nomination and Election Procedures

## NON-MEMBERS:

The Annual Meeting is an “open” meeting in that non-association members (that is, sanctioned league players) are allowed to attend. Once a quorum has been established and the meeting is called to order any non-association members must be identified and informed that they may ask questions and participate in any discussions but they cannot:

- Make, second or vote on motions.
- Be nominated for any office requiring membership status.
- Nominate anyone for an office/position or vote when the ballots are distributed.

## PRESIDING OFFICER:

Any person designated by the President to oversee the election process.

## ELECTION ORDER:

Elections will proceed in the following order:

1. Members-at-Large (will become members immediately following their election). Up to five.
2. Officers (will take office June 1). Secretary and Treasurer
3. Board of Directors (will take office June 1). Three seats on the Board

## ELECTION PROCESS:

Each office/position will be handled separately before moving on to the next one on the list. As each is presented for consideration, the process will be as follows:

1. A brief description of the office/position under consideration will be given including duties, any specialized skills required and the general expectations of the person elected to fill this office/position.
2. Nominations will be announced/called for in one of two ways:
  - Members who expressed the desire to run for an office and submitted a resume prior to the Annual Meeting will be considered nominated and are on the ballot.
  - Nominations will be called for from the floor. Anyone nominated from the floor must be present, must accept the nomination and will be expected to provide a verbal resume to the membership and/or submit to questioning (#4).
3. Nominations will be closed by motion, second and a show of hands.
4. Candidates may make a brief statement and must be prepared to answer questions if posed.
5. Ballots will be distributed to all voting members. Care needs to be taken to ensure that non-voting attendees are not given a ballot.
6. Any candidates who were nominated from the floor will be added to the ballot before voting and must be on any ballot when returned for that ballot to be considered legal and countable.
7. Ballots will be marked after each office/position has been presented.
8. The ballots will be collected and counted by the Presiding Officer and an assistant.
9. The number of ballots needed to elect will be a simple majority\* as determined by the number of voting members present and voting. If there are three or more nominees for a position and no majority is reached, a revote will be held between the two candidates with the most votes.
10. The winning candidates for each office/position will be announced.

\*This means that if there are 55 voting members present, a majority for election is 28 regardless of how many legal ballots are returned.